



125HOMESTEAD HIGH SCHOOL - ADDITIONS & RENOVATIONS

REBID

Phase 2B – General Construction Divisions 08, 12 & 14

Bid Packages: 13 – Overhead Doors; 22A, B, C, - Theatrical Equipment; 23 – Elevator

SUBCONTRACTOR PREQUALIFICATION FORM

Contractors MUST submit a FULLY-COMPLETED prequalification form for review and approval
by

February 26, 2021

Please fill out all the information requested and return to:

Hagerman, Inc.
510 West Washington Blvd.
Fort Wayne, IN 46802
Attn: Michelle Shoaf
mshoaf@hagermangc.com

Project Details

MSD of Southwest Allen County is undertaking a project to expand and renovate Homestead High School and has contracted with Hagerman, Inc. as Construction Manager as Constructor (CM or Contractor). Phase 2B is the first major expansion including a new Auditorium, Performing Arts, Physical Education, Competition Gym and Cleat Building. The bid packages for rebidding of this phase include: Overhead Doors, Theatrical Equipment, and Elevator. Foundations and structural have already been procured.

Preliminary Schedule – Phase 2B

Start: November 2020

Completion: August 2022

GENERAL INFORMATION			
Company Name:			
Street Address:			
P. O. Box #:			
City, State, Zip Code			
Phone:		Website:	
If company is a subsidiary, list Parent Company name:			
Year the business was established:			
Other names the company has operated under, as well as other companies that are (or have been) founded by the current company;			



Company Type:	Corporation	Sole Proprietors	Joint Venture	LLC
	Partnership	DBIA	Individual	



Ownership type: (include a copy of all certifications that apply to the ownership)

Minority Owned Business Enterprise
 Women Owned Business Enterprise
 Veteran Owned Small Business
 Service Disabled Veteran Owned Small Business

Women Owned Small Business
 HUB Zone Small Business
 Small Disadvantaged Business

Business Type

List the trade work your company performs:								
List the geographical areas in which your company works:								
Total number of employees	Total:		Office:		Shop:		Field:	
Are you directly or indirectly signatory to any labor union agreements?					Yes		No	
If yes, which union:								

Work Experience

1. Please attach a list of the **major projects** your company has in progress indicating the project name, location, owner, general contractor, contract amount, percent complete, scheduled completion date, and the contact person.
2. Please attach a list of the major projects your company has completed in the last 3 years indicating the project name, location, owner, general contractor, contract amount, completion date, and the contact person.
3. Please attach a list of any projects you have completed for the MSD of Southwest Allen County in the last 5 years indicating the project name, location, general contractor, contract amount, completion date, and contact person.
4. Please attach a list of other K-12 Public School Projects you have worked on over the last 7 years.



Work Experience

5. Please explain your approach to Quality Control for previous projects.

6. Please list major projects you have completed with Hagerman – Project name and contract amount only.

7. Has your organization ever failed to complete a project you were awarded? ___Yes ___ No
If YES Provide Explanation of the circumstances.

8. Has your organization filed any lawsuits, had any lawsuits filed against them, or have been party to any lawsuit within the last 5 years? ___Yes ___No
If YES Provide Explanation of the circumstances.

9. Have you been assessed liquidated damages on any projects in the last 10 years? ___Yes ___No
If YES Provide Explanation of the circumstances.

10. Does your business participate in a trade organization? ___Yes ___No (AGC, BCA, ABC, etc.)
If Yes please provide information of what organization.

Average project size



All Financial Information can be sent to;

Hagerman, Inc.
10315 Allisonville Road
Fishers, IN 46038
Melanie King,
CFO
mking@hagermangc.com

Financial

Annual sales volume for last 3 years	Year	Sales
Largest single contract awarded in the last 3years:		
Current backlog:		
Backlog 12 months ago:		
Please attach last 2 years of audited financial statements including balance sheets, income statements, and opinion letter from auditors. Also include your most recent WIP Statement. Submit this information in a separate sealed envelope and mark confidential.		

Banking

Bank name:				
Bank address:				
Contact name:				
Contact Phone #:				
Does your company have a line of credit?	Yes	No	Secured	Unsecured
What is the amount of your line of credit?				
Amount currently available on your line of credit?				

Bonding



Is your company bondable?	Yes No		
If yes, the bonding company name:			
Bonding agency:			
Bonding agent name:			
Bonding agents address:			
Phone #			
Your bonding capacity per project:		Aggregate Amount:	

Insurance	
Insurance agent / broker:	
Contact:	
Phone #:	
<p>Please attach a Blanket Certificate of Insurance with this pre-qualification form, with your contract limits.</p> <p>A project-specific Certificate of Insurance will be required at a later date for the project.</p>	

Safety		
Please provide your Experience Modification Rating (EMR) for the past 3 years. This section must be completed using the OSHA 300 Form. Please attach OSHA 300:	Year	EMR
How many OSHA violations were recorded for the most recent year?		
Were any violations willful?	Yes No	If yes, attach explanation
Any employee deaths in the past 3 years?	Yes No	If yes, attach explanation
Does your company have a qualified person responsible for safety within your company?	Yes No	
Please provide the name and contact information for that person:		
Does this person do safety inspections on all your projects?		

References (List 3)		
Company	Contact	Phone #



The undersigned certifies under oath that the information provided herein is true and complete.

Completed by:_____

Signature:_____

Title:_____

Date completed:_____



Bid Categories

Please indicate the Bid Item(s) you intend to submit a bid for by checking the associated box. **Check all that apply.** Note that Bid Items are subject to change based on final bid documents as determined by the Construction Manager.

	BP-13 – Overhead Doors
	BP-22A – Theatrical and Auditorium Equipment
	BP-22B – Theatrical and Auditorium – Lighting Package
	BP-22C – Theatrical and Auditorium - Seating
	BP-23 – Elevator



Required Attachments:

Major projects in process Blanket Certificate
Major projects completed OSHA Form 300A
Projects for SACS &
Hagerman
Financial Statements & WIP
(Separate sealed envelope)

Optional Attachments:

Explanations / Certifications

The Basis for evaluation of the subcontractor prequalification form is as follows:

Project Experience: 0 – 20 Points

- Similar Projects
- Experience & Quality with SACS
- Experience and Quality with Hagerman
- Claims/Legal Actions

Financial Information/Business Organization: 0 – 10 Points

Safety: 0 – 10 Points

- EMR/Form 300A
- Experience with SACS & Hagerman

Minimum Subcontractor Prequalification Approval Score 25 Points